

Trunk-or-Treat 2018

Partnership Application

The City of Bluefield Parks and Recreation Department are seeking businesses and organizations to participate in the 4th Annual Trunk-or-Treat 2018! We are expecting a large number of attendees for this year's event. All partners will be given a 10x10 area, at no cost, that they can decorate. Spaces will be located in the Tennis Court Parking lot outside of the City Park. Partners are permitted to give away small promotional items in addition to the required candy being given away. Partners will need to provide a minimum of 2,500 pieces of wrapped candy to give away and/or promotional items to give away for your business/organization. Space is limited and based on a first come, first serve basis. There will be 35 spaces available. Space is subject to availability. **If electricity is needed, please specify below in the Special Request section of the application. All partners who are needing electricity are required to bring a heavy duty extension cord if electricity is needed.**

NOTICE: All partners who plan to sell anything must have a business license and must contact our City Clerk before going any further in this registration process:

Bobbi Kersey - cityclerk@cityofbluefield.com - 304.327.2401 ext. 2407 (office) - 304.323.4109 (fax)

Please return form by email, fax, or mail. **All forms and bookings are due by Friday, October 19, 2018.**

Event Information

Who: Local organizations, businesses, churches, and community members

What: Trunk-or-Treat

When: Saturday, October 27, 2018 – 3:00pm-6:00pm

Where: GREEN SPACE near Tennis Courts & Bowen Field at City Park

Why: Safe & secure place for children to trick or treat, community fellowship, and business promotion

Business/Organization Name:			
Address:	City:	State:	Zip code:
Contact Name:			
Phone Number:			
Email:			
Trick-or-Treat Stop Theme:			
Special Request/Comments:			

By signing this form, I agree to all of the above information and requirements that are associated with the Trunk-or-Treat 2018 event. Please note that by signing this agreement, we are expecting your arrival.

Thank you for your participation!

Organization Representative



Date

1780 Stadium Drive Bluefield, WV 24701

304-327-2448

Fax: 304-324-2995

Email: shannon.lowe@cityofbluefield.com